

The agreement will be signed by using a digital signature. For the digital signing one of the following is needed:

1. bank identifiers (Nordea, Aktia, POP, Ålandsbanken, Säästöpankki, S-Pankki, Danske Bank and Handelsbanken),
2. a mobile certificate (given that the operator supports mobile certificate)
3. a biometric passport (the Android and iOS supported app "ReadID Ready" needs to be downloaded on mobile device)

If digital signing is not possible, the conventional way of signing the agreement on paper can be used.

1. Provide Finextra (to e-mail [kyc@finextra.fi](mailto:kyc@finextra.fi)) with the following documents
  - Inform the agreement type (EECS or Regional)
  - Contact Information Form
  - Name, address and business identification of the contracting party
  - A certified trade registry extract
  - Copies of the passports of the authorised signatory of the agreement and the representative user (if the agreement is signed digitally, no need for passport copy of the authorized signatory)
  - Know-Your-Customer (KYC) questionnaire
2. Finextra evaluates and accepts the above-mentioned information and sends the pre-filled agreement to the contracting party for signature either as a digital signature process or on paper version.

*Parts 3-4 concern only paper signature process:*

3. The contracting party returns two signed copies of the agreement to Finextra
4. Finextra signs the agreement and sends one copy to the contracting party
5. Finextra opens an account in the GO register for the organisation and creates user ID for the representative-user. The representative-user receives an e-mail that includes instructions for logging in to the GO register.
6. The representative-user creates user IDs for its other users in the organisation and administers their user rights in the GO register.